

**Selectmen Meeting
Minutes
October 2, 2019**

Chairman Connolly, Selectman Boissoneau, Selectman Devault, Selectman Dziokonski, and Selectman Kerrigan were in attendance. Attendees were Town Solicitor Gibbons and Town Administrator Ward. Chairman Connolly opened the meeting at 7:00PM.

Public Comment

Clinton Fire Captain PJ Chamberlain, 100 Pilgrim Road was before the board. He explained he was before the board to express gratitude for the generous donation made by the board to support the Annual Fireworks show, the department sponsors this event. Each year the event is supported by the generosity of local businesses and residents. This ensures a successful event each year. He also thanked the school department for allowing the use of the grounds to host the event. He thanked all involved with the event. Chairman Connolly explained he was entirely welcome, he encourages the success of the event and hopes it continues, he understands it's a lot of work. Mr. Chamberlain stated he wanted to discuss one other issue with the board. The Fire Union would like a status update on the union contract for FY17. He has been e-mailing the town attorney and Town Administrator for one year and they go unanswered. He finally reached Attorney Anastopolus on September 3 who informed him he would have the contract by the end of that week. It has been 4 weeks and he hasn't received any response. The union is in favor of the contract, it had been proposed twice prior, at this time there is no disagreement with the contract, they are waiting patiently. Chairman Connolly explained the board will discuss further during Old & New Business with Town Administrator Ward. Mr. Chamberlain thanked the board.

Review of Minutes

The board received minutes from September 18, 2019 Selectmen's meeting for review and approval. Selectman Kerrigan made a motion to approve minutes as presented. Selectman Devault seconded the motion. The vote was unanimous.

Joint Appointment with Housing Authority- Housing Authority Board Vacancy Appointment

Chairman Connolly welcomed the members of the Housing Authority, he explained they will work together on making the appointment to the board's vacancy. He invited the applicants forward to make a statement. Mr. William McGrail was before the board. Mr. McGrail thanked the boards, explaining he applied for the vacancy submitting a letter of interest and his resume. He offers experience to the town housing authority, if appointed

he will show up and work hard. Chairman Connolly opened up the discussion to board members with questions. Selectman Kerrigan asked Mr. McGrail if a catastrophic incident were to happen at a public housing complex, how would you assure the public it is safe to live at the complex. Mr. McGrail explained he can't answer, he is unfamiliar with the assets the housing authority has for such a purpose, he would work together with the public safety departments. Chairman Connolly reviewed the other applicant was unable to attend the meeting. He opened the meeting for nominations. Selectman Boisoneau nominated Mr. McGrail. Chairman Connolly conducted a Roll Call Vote: Housing Authority Chairman Fred Johnson "aye", Member Thomas Vitone "aye", Member Kevin Tivnan "aye", Selectman Boisoneau "aye", Selectman Devault "aye", Selectman Dziokonski "aye" Chairman Connolly "aye", Selectman Kerrigan "nay". Chairman Connolly reviewed Mr. McGrail received the appointment. He thanked the Housing Authority for attending.

Change of Manager – Veterans of Foreign Wars Post #523, Lori A. LaPerle Proposed Manager of Record for License

Chairman Connolly opened hearing for review inviting representatives from the VFW forward to review the Change of Manager request. Mr. Rich Rock of Holden and Ms. Lori LaPerle were before the board. Mr. Rock explained the manager has moved on and the new manager will be Ms. Lori LaPerle, who has worked at the club. Selectman Dziokonski made a motion to approve the application as received and the appointment of Lori LaPerle as the Manager of Record for the Clinton Veterans of Foreign War Post #523. Selectman Kerrigan seconded the motion. The vote was unanimous.

Crabgrass LLC Marijuana Proposal- 56 Sterling Street

Chairman Connolly invited the representatives of Crabgrass LLC forward for discussion. Ms. Lynne McCarren of 27 Putnam Park Swampscott MA, was before the board. She explained to the board recently the building was sold at 55 Sterling Street and the new owner has a different plan for use. She has a new location, across the street at 56 Sterling Street. Lloyd & Bouvier Building. This building falls within the same zoning and the owner of the building is in it with one abutter, a wood shop. The location is 15000 square feet, the building has a cemetery behind it so there will be less impact to the community at this location. Chairman Connolly asked if the new location is empty at this time or is another business leaving the space. She explained currently it is vacant. She presented the board with a packet of information including a floor plan, designed by the security company showing where the security cameras will be located. Solicitor Gibbons explained there will have to be a revision of the host agreement once the proposed amendment of the change of location, has been approved and accepted by the board. Selectman Dziokonski made a motion to grant Crabgrass LLC approval of the change of

location amendment as presented to 56 Sterling Street, pending review and action by Town Counsel. Selectman Kerrigan seconded the motion. The vote was unanimous.

Goals & Objectives Discussion

Town Administrator Ward reviewed with the board the list discussed at the prior meeting. He explained he tried to captivate all of the discussion for the boards review to see if any additional information is needed. Chairman Connolly explained the board will review the list and discuss any needed changes. Discussion began with the Tax Title Takings and Surplus Property, the board decided to combine the two and rename to Surplus Property Committee, Selectman Devault agreed to serve with Selectman Boisoneau. Review continued with Sidewalk Snow Removal; Selectman Kerrigan explained he would like to get the word out. Selectman Dziokonski agreed explaining they will work together to identify the sidewalks under the towns control and have them cleared to demonstrate the need for clearing sidewalks. The discussion continued with review of graffiti removal, Selectman Dziokonski recommended inviting residents to help out on this issue. Chairman Connolly reviewed the board will work on the ALS implementation and the Government Affairs Committee can work on the Cannabis Licensing and the need for accounting component. Selectman Kerrigan made a motion to adopt the Goals & Objectives for FY 2020 as reviewed. Selectman Devault seconded the motion. Under Discussion: Selectman Kerrigan asked for clarification on surplus property, that includes Gene's Auto and Suprenants Locations. Chairman Connolly confirmed they are included. The vote was unanimous.

Administrative Business

Fire Union Contract

Chairman Connolly reviewed at the start of the meeting Fire Captain Peter Chamberlain was before the board to express appreciation for the donation to the annual Fireworks Event, he also asked for a status on the union contract. The finalized draft hasn't been given to the union. Selectman Dziokonski reviewed he explained there was language regarding drug testing that had to be integrated into the contract. Administrator Ward explained he is aware the contract was being finalized and the drug testing integrated, explaining Town Counsel is doing that. Solicitor Gibbons explained he will review the status and follow up; this will be addressed. Chairman Connolly asked for follow up on this for the October 16 meeting.

Late Night Closings

Chairman Connolly reviewed the following establishments are requesting late night closings for Saturdays in the month of October 2019: Clinton Turn Verein, Crystal Café, Tee's Liberty Tavern, Ringside Café, Spruce Street Tavern, The Simple Man Saloon and Polish American Veterans. Selectman Kerrigan made a motion to approve the requests

as presented with any additional requests be sent for Police Chiefs review and approval. Selectman Dziokonski seconded the motion. The vote was unanimous.

Old & New Business

FIRST Ghost & Goblins Fundraiser

Chairman Connolly invited the FIRST representatives forward for discussion. Mr. George Martinez of 429 High Street, was before the board. He explained he works as a project manager at NYPRO and participates in the FIRST program. Mr. Martinez explained to the board this event will generate funds to support the Robotics program, it will be hosted on Saturday October 19, 2019.

One Day Beer & Wine License Request

Chairman Connolly reviewed the board has received a request for a One Day Liquor License to be used in conjunction with the FIRST 5K Fun Run event on October 19, 2019. Selectman Devault explained he works with the program as well and the event will include a beer tent on Church Street. Chairman Connolly asked if Public Safety Departments have been contacted. Selectman Devault explained yes, he has been working with the Police Department and three details will be working at the event. Chairman Connolly asked that he contact the DPW and Fire Department as well.

Selectman Kerrigan made a motion to grant the One Day Beer & Wine License request as presented, to be used in conjunction with the FIRST Fun Run event to be held on October 19, 2019, subject to coordination with the Public Safety Departments. Selectman Dziokonski seconded the motion. The vote was unanimous.

Race Route/Street Closings Request

The committee put together a request for the boards review and approval, the request is for permission to close the roads around Central Park. Selectman Kerrigan made a motion to approve the event request as submitted by the race coordinators. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Devault explained the street closures include Walnut and Union Streets. The vote was unanimous.

Annual Downtown Clinton Halloween Walk

Chairman Connolly reviewed the board has received a request from Discover Clinton for permission to close portions of High Street and Church to host the Annual Halloween Walk to be held on Thursday October 24th, from 5:30PM to 8:00PM. The request also for support of donations to purchase candy to be distributed amongst the merchants. Selectman Kerrigan made a motion to grant permission for the street closures as requested. Selectman Dziokonski seconded the motion, and amended the motion to include a \$300.00 donation from the Civic Fund. Selectman Devault seconded the amendment. The vote was unanimous for amendment. Selectman Dziokonski seconded the amended motion. Under Discussion: Selectman Dziokonski stated it is a really fun event, he enjoys it each year. The vote was unanimous.

Selectmen's Children Holiday Party Donation

Chairman Connolly explained planning for the town holiday celebration has begun, in the past the board has approved support with funding from the Civic Fund. Executive Assistant Joyce Corbosiero has submitted a written request to the board for approval of the support. Chairman Connolly explained there was a change made to the funding of the Civic Fund, therefore the donation will be less than in prior years. He made the recommendation to make a \$2000.00 donation. Selectman Dziokonski made a motion to approve support from the Civic Fund for the Selectmen's Holiday Children's Party, in the amount of \$2000.00. Selectman Kerrigan seconded the motion. Under Discussion: Selectman Dziokonski expressed his disappointment in the reduction of funding, now the support to this children's event and the community has been reduced. Chairman Connolly agreed and hopes this funding can be restored next year. The vote was unanimous.

2019 Street Paving Contract Award

Superintendent of Public Works was before the board to review the bid results recommending the acceptance of the lowest bidder P.J. Keating, in the amount of \$513,250.00. He explained he received four bids; the process was competitive. Selectman Kerrigan made a motion to accept the recommendation of the Superintendent and go with the lowest bidder P.J. Keating, in the amount of \$513,250. Selectman Dziokonski seconded the motion. Under Discussion: Selectman Dziokonski asked if the paving will be done this year. Superintendent McGown explained yes, he hoped to get the work completed this fall. The vote was unanimous.

Downtown Improvement Project

Superintendent of Public Works McGown was before the board, he serves on the downtown improvement committee. He explained the Community & Economic Development Director has been working with the committee and engineer group to complete the design phase for downtown. At this time the recommendation is to extend the engineering contract with Beta Group, Inc. in the amount of \$214,178. The is equivalent of about 25% of the project cost but does not include construction oversight. Chairman Connolly asked if business owners on High Street have been included on discussions, he understands there are businesses with concerns regarding curb cut outs. Mr. McGown reviewed he has spoken with some business owners and is aware of the three properties with concerns regarding the cutouts. They plan to meet with the businesses to finalize prior to the design being finalized. Selectman Devault asked for Mr. Duffy to update the board on the status of the project, just a general update of where things are. Administrator Ward explained he is aware Mr. Duffy applied for a Mass Works Grant which will be awarded in late September early October. He hoped to use this

towards the complete design. Selectman Devault explained he hoped there will be multiple meetings with the merchants through the duration of the project. Discussion continued and the board agreed there should be public hearings and informational meetings hosted for the merchants. Selectman Kerrigan stated there should be a meeting with the concerned merchants regarding curb cut outs and a general communication meeting with the merchants on how the businesses will be affected. He explained the committee is reviewing the scheduling of a public hearing for the project, and the addition of staff for trouble shooting for the duration of the project. Administrator Ward reviewed he will add a spot light area to the webpage and add updates as they project is underway. Chairman Connolly reviewed he wants to ensure the three businesses that will experience a negative impact are able to be heard. Selectman Dziokonski reviewed the downtown steering revitalization committee shall meet prior to the next meeting and will discuss. Selectman Kerrigan made a motion to authorize a contract extension to the Beta Group, Inc. contract in the amount of \$214,178.00 for design and bidding phase of downtown project. Selectman Dziokonski seconded the motion. The vote was unanimous.

Green Communities Fuel Efficient Vehicle Policy

Administrator Ward reviewed the deadline to submit the application is October 31, the board can act on this now or wait and review the materials and act on it at the next meeting. He shared the town would be accepting a fuel-efficient vehicle policy for the town and will accept a plan for energy savings with the street light dimming plan. Selectman Dziokonski explained he would like an opportunity to review the proposed dimming plan so his preference is to act on this at the next meeting. The board agreed.

Update on Town Policy for Movie Filming

Selectman Devault explained he was able to speak with the Community & Economic Development Director for the town of Ayer, which has a policy for movie filming. He asked each member to review the policy that was included in the packet. Chairman Connolly explained this is a great place to start. Selectman Devault explained he plans to work on a policy and bring a draft back to the board. The board thanked Selectman Devault.

Liberty Compassion Center Host Community Agreement

Administrator Ward reviewed Town Solicitor Gibbons completed the new host agreement for Liberty Compassion Center according to the parameters set by the board. Solicitor Gibbons explained he incorporated the terms set at the last meeting, and the rest is the standard language in all the host agreements. At this time, the recommendation is to authorize the Town Administrator to sign the agreement. Selectman Dziokonski made a motion to authorize Town Administrator Ward to sign the host agreement with Liberty Compassion as presented by the Solicitor. Selectman Kerrigan seconded the motion. The vote was unanimous.

Committee Reports

Government Affairs Committee

Chairman Connolly explained the committee met and have a recommendation for the board. The recommendation is for the board to take back the appointing authority to positions on committees in town. The recommendation is the Fuller Field Commission, Historical Commission, Conservation Commission, Zoning Board of Appeals, Personnel Board, Retirement Board, Council on Aging, Commission on Disability, Cultural Council, MOC and Cable Television Committee. He reviewed these are policy making boards. He reviewed this recommendation with the Town Administrator who is the appointing authority now and he is supportive of the change.

Cable Television Committee

Selectman Kerrigan explained the committee met recently; discussions are moving forward on the contract negotiations. The approval was given to purchase new equipment needed at the school department as requested. Approval was also given to purchase new cameras for filming in town hall along with the expansion of infrastructure to include recording in other areas of the building. Under review and discussion is organization of the station and staffing.

Marketing & Communications Subcommittee

Selectman Kerrigan reviewed the committee had met recently as well; the discussion included review of the expectation of the committee. It concluded they will work on communicating and education of snow removal to residents collaborating with the Superintendent of Public Works. They have planned a fall clean up day for Saturday October 15, from 9AM to Noon, if interested please e-mail or Facebook Selectman Kerrigan or call the office.

Old & New Business Continued

Banner Approval

Selectman Kerrigan asked for verification of banners approved to be hung at the Gene's Auto property. He reviewed there was a banner approved for an "Ocktoberfest" that was never hung and the banner hanging advertising an event that has already taken place. Please contact event organizers to remove.

Castle Rock Impact fees to Local Businesses

Selectman Devault reviewed he has been contacted by local businesses that were impacted by the street closures during the recent filming by Castle Rock, they have not received fees and are unable to reach anyone at Castle Rock. He asked if the town can inquire on behalf of the businesses. Town Administrator Ward reviewed the negotiated

impact fees with business were down privately between the business owner and film company, the town did not participate. He can reach out and inquire but is unsure he will receive any information. Selectman Devault asked if there is a state agency that governs the licensing approval allowing filming with in Massachusetts. If so, he would like to contact the agency and share the recent experience the town had with Castle Rock. Solicitor Gibbons explained he will review.

Selectman Kerrigan made a motion to adjourn the meeting at 8:15PM. Selectman Dziokonski seconded the motion. The vote was unanimous.

Meeting Adjourned,

Joyce A. Corbosiero
Executive Assistant Clinton Board of Selectmen & Town Administrator